

2016-2017 Employee Handbook Committee

Annual Committee Report

Committee Name: Employee Handbook Committee

Chairperson: Haven David

List of members: Dr. Gary Don Harkey, Joe Hite, Garry David, Jim Nordone, Tracie Fulton, Thomas Hickey, Will Robertson, Dr. Scott Hamilton, Katrina Brasuell, Jason Scheller, Mindi Flynn, Vicki Bradley, Nancy Arnold, Ellen Binion, Tami Hastwell and Sabre Sharp

Dates of meetings: December 2, 2016; February 10, 2017; April 7, 2017; May 12, 2017;

June 26, 2017

Accomplishments: Updates, revisions and new policies made/added to 2017-2018 Employee Handbook approved by the Vernon College Board of Trustees July 19, 2017

Recommendations: Improvements and updates made to the 2017-2018 Employee Handbook.

Membership suggestions: Add vacant professional staff member.

Attachment of agendas and minutes, including attendance (if not posted on website) Posted on website.

Submitted by: Haven David

Date submitted: 9/22/17